

1. TITLE OF THE CERTIFICATE (CZ)<sup>(1)</sup>

**Výuční list z oboru vzdělání:  
32-52-H/01 Výrobce koženélného zboží (denní studium)**

<sup>(1)</sup> In the original language

2. TRANSLATED TITLE OF THE CERTIFICATE<sup>(2)</sup>

**Apprenticeship Certificate in:  
32-52-H/01 Manufacturer of Leather Goods (full-time study)**

<sup>(2)</sup> This translation has no legal status.

## 3. PROFILE OF SKILLS AND COMPETENCES

**General competences:**

- take responsibility for completion of tasks in work or study;
- adapt own behaviour to circumstances in solving problems;
- be familiar with various methods of learning, use sources of information well, show functional literacy;
- understand assignments or identify the cores of problems, exert variable solutions, work both independently and within a team;
- communicate in one foreign language at the level of at least A2+ of the Common European Framework of Reference for Languages;
- cope with changing socio-economic conditions, be financially literate;
- be aware of the labour market mechanisms, and of the employee-employer relationships, act on career decisions responsibly, understand the significance of lifelong learning;
- use basic mathematics and the basic principles of physics and chemistry when needed in daily situations;
- work with the means of information and communication technologies, exploit adequate sources of information, handle information effectively;
- act in an environmentally-conscious manner and in compliance with strategies for sustainability;
- support values of local, national, European and world cultures, recognize the value of life;
- exert fundamentals of health protection, occupational safety, and fire prevention and safety;
- exert norms and prescriptions in the field.

**Vocational competences:**

- assess the basic arts and technical documentation for individual production;
- design, construct and model products in terms of functionality and usability of the workpiece characteristics;
- use the basic design and modelling techniques for the implementation of new product designs;
- apply knowledge of design principles and current fashion trends in product design;
- produce leather products according to technological progress;
- have knowledge throughout the leather production;
- use appropriate materials and identify their properties and quality;
- select suitable technological process, suitable materials, equipment, tools, machinery and equipment;
- carry out a complete production and assembly of components according to technical and technological documentation;
- produce various kinds of products such as cut, trimmed, and founded the reverse;
- cut out, chopped and processed parts, splice product by hand or machine;
- process and make products with different designs by hand using new technologies;
- carry out repairs and renovation of products;
- use machines and equipment used in the manufacture of leather and perform routine maintenance;
- keep records of information regarding the process of the production;
- carry out calculations of the contract price and keep track of sales of products on the market;
- apply the aesthetic point of view of economy and efficiency in production, demonstrate manual dexterity and creativity;
- communicate with the customer.



## 4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

The graduate is employed in the field of production of leather products such as luggage, handbags, cuff, haberdashery products and gloves. It is helpful in mass production, but especially in private manufacturing workshops in making craft products. Graduate may also carry out repair and restoration of products to order. Graduate may be employed as professional manufacturer of leather goods, which will carry out activities appropriate for type positions such as luggage-maker, saddle-maker and glove maker.

### 5. OFFICIAL BASIS OF THE CERTIFICATE

<b>Name and status of the body awarding the certificate</b> Střední odborná škola - Centrum odborné přípravy a Gymnázium, 190 00 Praha 9, Vysočany, Poděbradská 179/1 Poděbradská 179/1 Praha 9 190 00 CZ public school	<b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b> Ministry of Education, Youth and Sports Karmelitská 7 118 12 Praha 1 Czech Republic
<b>Level of the certificate (national or international)</b>  Upper secondary education completed by the final examination (Apprenticeship Certificate) <b>ISCED 353, EQF 3</b>	<b>Grading scale / Pass requirements</b> 1 excellent (výborný) 2 very good (chvalitebný) 3 good (dobrý) 4 satisfactory (dostatečný) 5 fail (nedostatečný) <i>Overall assessment::</i> Prospěl s vyznamenáním: Pass with Honours (the average mark is ≤ 1,5) Prospěl: Pass (an examination mark is not worse than 4) Neprospěl: Fail (the examination mark in one or more subjects is 5)
<b>Access to next level of education / training</b> ISCED 354, EQF 4	<b>International agreements</b>
<b>Legal basis</b> Law No. 561/2004 on Pre-school, Basic, Secondary, Post-secondary and Other Education (School Act) as amended by later regulations	

### 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of vocational education and training received	Percentage of total programme	Duration
<ul style="list-style-type: none"> <li>• School- / training centre-based</li> </ul>	The ratio between theoretical education and practical training is defined by education providers themselves with regard to the respective educational programme and the employers' needs.	
<ul style="list-style-type: none"> <li>• Workplace-based</li> </ul>		
<ul style="list-style-type: none"> <li>• Accredited prior learning</li> </ul>		
Total duration of the education / training leading to the certificate		<b>3 years / 3 072 lessons</b>
<b>Entry requirements</b> Completed compulsory school education		
<b>Additional information</b> More information (including a description of the national qualifications system) available at: <a href="#">EQF</a> , <a href="#">EURYDICE</a> , <a href="#">NPI</a>		
<b>National Pedagogical Institute of the Czech Republic – National                      Europass Centre Czech Republic, Senovážné nám. 872/25,                      110 00 Praha 1</b>		
		  stamp and signature <b>Done at Prague for the school                      year 2023/2024</b>

**(\*) Explanatory note**

The Certificate supplement provides additional information about the certificate and does not have any legal status in itself. Its format is based on the Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass) and repealing Decision No 2241/2004/EC.

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